

AIFTPA Jointly with SGCCI

AI POWERED FINANCE: UNLOCKING EFFICIENCY & INSIGHTS

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1. Concept of Robot - AI
2. Talking to AI Assistant – Quick Guide
3. Application: some popular AI TOOLS – ChatGPT ,
Google notebookLM, Bricks, Gemini, Claude ,Dante

SIMPLYFING THE CONCEPT OF AI

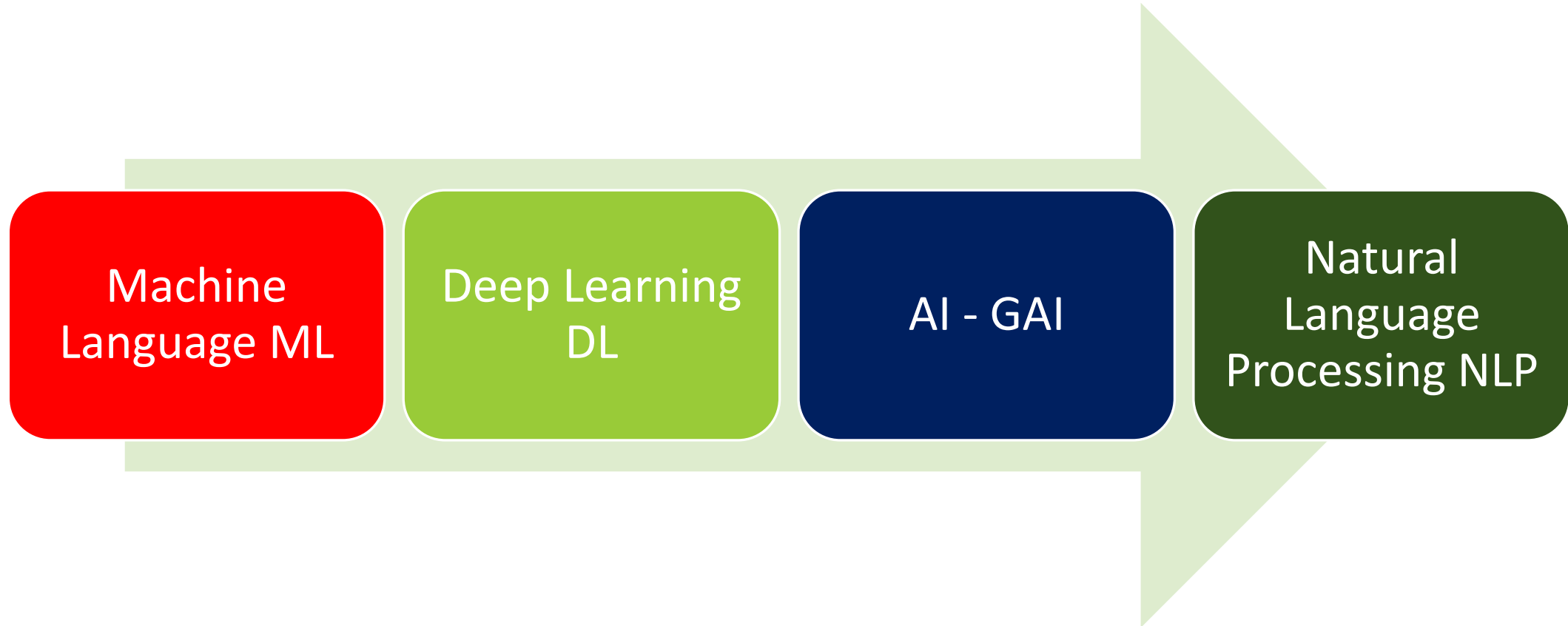
AI is **the ability of machines to mimic human intelligence**, such as analysing data, identifying patterns, making predictions, and automating decisions.

Layman Explanation:

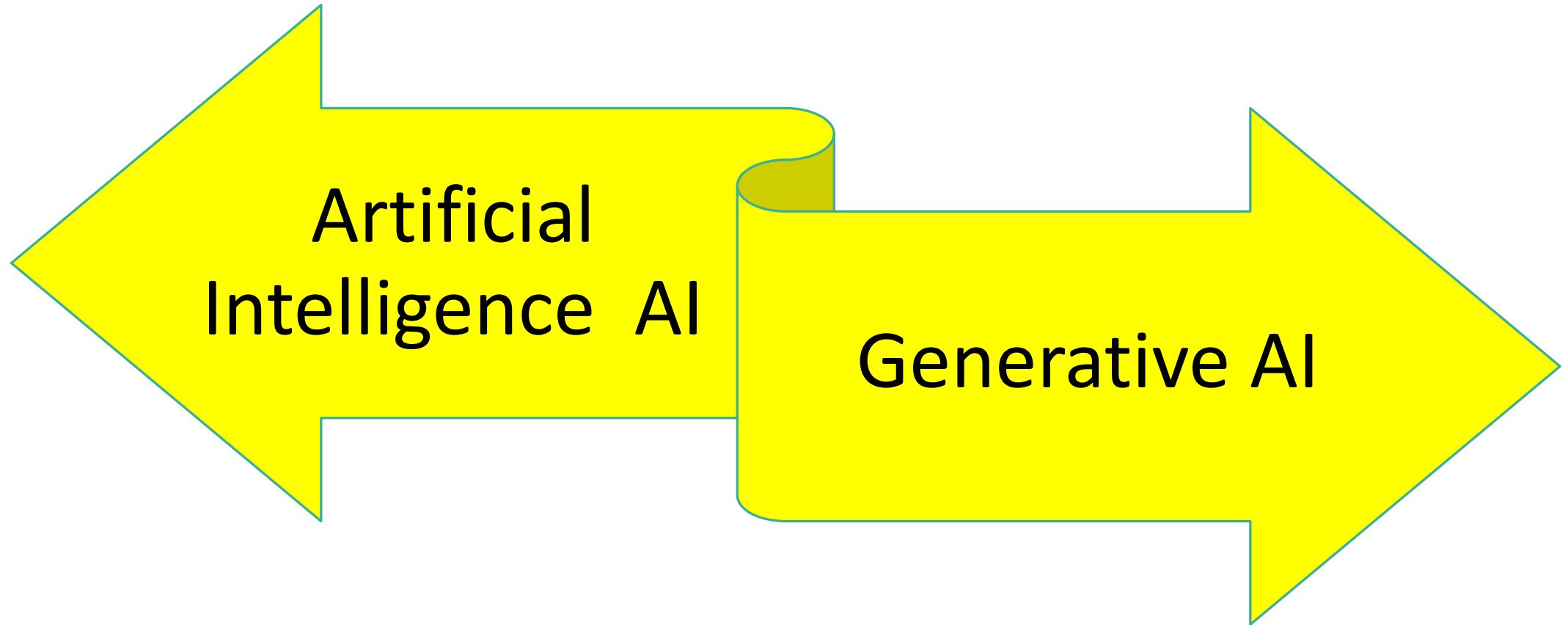
Think of AI as a **junior assistant who never sleeps** – it can read thousands of tax returns, notices, and judgments in seconds.

AI does not have “common sense” like humans; it only **learns from data and rules fed to it**.

CONCEPT OF AI



SIMPLYFING THE CONCEPT OF AI



Term	Meaning (Simplified for Tax Context)
Artificial Intelligence (AI)	Technology that enables computers to perform tasks that normally require human intelligence, like reading, analysing, and decision-making.
Machine Learning (ML)	A branch of AI where systems “learn” from past data (e.g., past tax assessments) to make predictions (e.g., chances of scrutiny).
Natural Language Processing (NLP)	AI’s ability to read and understand human language, useful for analysing judgments, notices, and legal documents.
Generative AI	AI that creates new content (draft replies, summaries, explanations) based on the data it has learned.
Automation	Use of AI to perform repetitive tasks automatically, such as reconciling invoices or checking compliance deadlines.
Algorithm	A step-by-step set of rules or instructions used by AI to process data and give results.
Data Privacy	Legal and ethical obligation to protect client information when using AI tools (linked to Digital Personal Data Protection Act, 2023).
Hallucination (AI)	A situation where AI produces incorrect or fabricated results, such as citing non-existent tax judgments.
Predictive Analytics	AI technique that forecasts outcomes using past data (e.g., predicting likelihood of audit or litigation).

Instruction 3
Comparative
of LY

Instructions from
Boss

Instruction 4
Font Calibri
and Size 11

Instruction 2
PL, BS ,CF and
Ratio auto
formula in
excel

Instruction 5
Do Analysis of
Ratios

Instruction 1
Prepare
Financials of
Client X

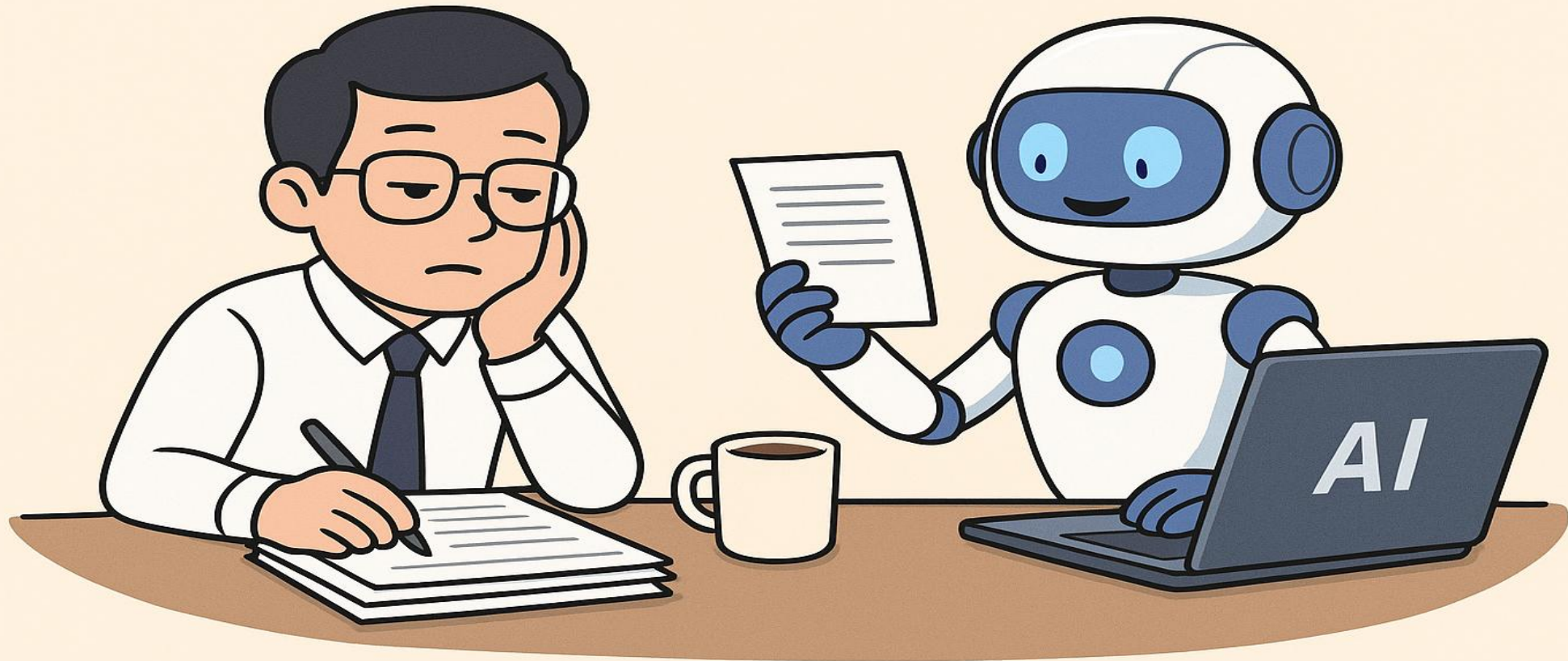
Instruction 6
Save in folder
of Tax Audit



Mr Assistant

SIMPLIFYING THE CONCEPT OF AI

AI is like your junior article clerk who never sleeps, never asks for leave, but sometimes makes over-smart mistakes!



*TAAFT.com for short

THERE'S AN AI FOR THAT^{®*}

41,296 **AI tools** for 12,882 **tasks** and 5,125 **jobs**

Sponsor:



Rocket

Vibe coding

Search...

CTRL + K



#1 website for AI tools. Used by 60M+ humans.

PROMPT ENGINEERING

A prompt is a piece of text or input that is used to elicit a specific response or output from a language model or other AI system.

Prompts can be questions, statements, or even just a few words that provide context for the model to generate a response.

Prompt Engineering:

Prompt engineering is the process of designing and optimizing prompts to get specific, accurate, and relevant responses from language models or other AI systems

FEATURES OF PROMPT

- **Be specific** (mention section, year, issue, context)
- **Define the format** (table, summary, draft, checklist)
- **Provide facts** (figures, assessment year, client scenario)
- **Set the tone** (formal, legal language, professional)
- **Add required sources** (e.g., Income-tax Act, GST Rules, SC/HC cases)

RISK ASSESSMENT OF YOUR MAIL ID

Check whether you mail is hacked or data breach
using

<https://haveibeenpwned.com/>

CONCEPT OF GPT

GPT - Generative Pre-Trained Transformer.

ChatGPT is a conversational AI designed to understand and respond to human-like queries.

Its purpose is to:

- *Provide Information: answer questions and provide information on various topics*
- *Assist with Tasks: assist with tasks such as writing, editing, and brainstorming*
- *Engage in Conversation: engage in natural-sounding conversations*

PERSONALISE SETTING -CHATGPT

I am professional chartered accountant practicing in India and I would like my response in summarize formal format using legal and business language. I prefer all my responses in English and please make sure highlight the important text in bold. Also whenever possible please do provide the data in tabular format. Make sure that responses you give are to the point and not baseless. Adopt a skeptical, questioning approach. Provide reference to source of information used while replying. Verify and test your responses for correctness and accuracy of facts.

INCOGNITO MODE -CHATGPT

Left Corner in the ChatGPT window – Dotted Circle – Indicate – Turn on Temporary Chat

Temporary Chat

This chat won't appear in history, use or update ChatGPT's memory, or be used to train our models. For safety purposes, we may keep a copy of this chat for up to 30 days.



CREATE PRIVATE -GPT

Explore GTP - Right Corner – Create + i.e. You can create your name GPT with the sources you want.

PROTAXEDGE GPT
• Draft

Create **Configure**

...alternative circular or case law where applicable. It prioritizes accuracy, cross-verification, and cautious reasoning. It delivers responses in clear English with a formal legal-business tone, highlighting key points, using tables where helpful, and avoiding unsupported assertions. It aims to resolve user queries directly, and conversations with your GPT can potentially include part or all of the instructions provided.

Conversation starters

- Explain the tax impact of a specific transaction
- Compare old vs new tax regime for a case
- Summarise obligations under the DPDP Act
- Clarify compliance needs under the IT Act

Knowledge
Conversations with your GPT can potentially reveal part or all of the files uploaded.

- DPDP Act .pdf PDF
- IT Act 2000.pdf PDF
- TAR Content clausewise.p PDF
- IT Bill 2025 Passed.pdf PDF

Upload files

Preview **Model 5.1**

PROTAXEDGE GPT
Provides accurate, concise guidance on Indian Tax, DPDP Act, and IT Act.

- Explain the tax impact of a specific transaction
- Compare old vs new tax regime for a case
- Summarise obligations under the DPDP Act
- Clarify compliance needs under the IT Act

+ Ask anything

AI TOOL-CHATGPT

Prompt for Summary of ESIC challans

Attach the ESIC file after redacting

This file has 12 ESIC Challan in 12 pages

You are an auditor. For purpose of filing form 3CD I want you to create table with 4 columns First Column will have serial number Second Column will have Period of Challan Third Column will have Challan Submitted Date Fourth Column will have Amount paid

AI TOOL-CHATGPT

Prompt for Analysis of Bank Statement

*Attach Bank Statement after REDACTING i.e. **Erasing the KYC in the Data***

This is a bank statement of one of my clients.

Please analyze this and try to assess entries and possible income and allowable deductions under Income Tax Act. Please give me detailed calculation of income to be considered under different heads that can be taxable under Income Tax Act. Also consider the debit entries and all possible deductions that can be claimed under Income Tax Act. Make sure to give detailed calculation.

Please analyze the pdf thoroughly and make sure all entries are covered and you don't miss out on any entry.

AI TOOL-CHATGPT

Prompt for Generating Specific QR Code

*Generate a high-quality QR code UPI payment for caparikshit@okhdfcbank for Rs 2000 against professional **Fees**.*

Activity

- Generate QR for Multiple Clients
- Generate QR for Employees Details

AI TOOL-CHATGPT

PROMPT –AUTO -FOLDER CREATION

Auto Creation of folder – Client name – Year – Income Tax – GST -Audit

Prompt

Correct and Complete Prompt

Provide a macro code for creating folder client name , sub folder Income tax, GST Audit on the path E:\Presentations\AIFTPA\Demo Folder creation. column tittles are Sr. No. Client Name PAN GSTIN Entity Type Financial Year Folder Types Required

Copy Paste the macro in excel – ALT + 11

Run the Macro -ALT + 8

AI TOOL –BRICKS - app.thebricks.com

1. Create Financial Dashboard from the data you shared- Paid Version.
2. Share the data with dummy names and add.

AI TOOL –CLAUDE – claude.ai

*Prepare a **comprehensive and professional project report** for an IT Staffing Startup in India with an initial investment of **₹50 Lakhs**. The report should be structured in a formal business and financial reporting format, suitable for submission to banks, investors, and regulatory authorities. The report should cover the following sections in detail: - AS REQUIRED BY USER*

AI TOOL –GOOGLE NOTEBOOKLM

notebooklm.google.com

The screenshot displays the Google NotebookLM interface, which is divided into three main panels: Sources, Chat, and Studio.

Sources Panel: This panel on the left allows users to manage their research sources. It includes a search bar with the text "Search the web for new sources" and filters for "Web" and "Fast Research". Below the search bar, there are two PDF documents listed: "DPDP Act .pdf" (checked) and "IT Act 2000.pdf" (unchecked). A "Select all sources" checkbox is also present.

Chat Panel: The central panel shows a chat interface. At the top, it says "Chat". Below this, there is a text input area with the prompt: "In addition to imposing monetary fines, the Act outlines other consequences:". The chat response lists three consequences:

- **Breach of Voluntary Undertaking:** A person's failure to adhere to any term of a voluntary undertaking accepted by the Board is deemed a breach of the provisions of the Act, allowing the Board to proceed with inquiry and penalty imposition.
- **False or Frivolous Complaint:** If the Board determines that a complaint made to it is false or frivolous, it may issue a **warning or impose costs on the complainant.**
- **Blocking of Access:** The Central Government may issue an order directing any agency or intermediary to **block for access by the public** any information generated, transmitted, received, stored, or hosted in a computer resource that enables a Data Fiduciary to carry on activities relating to offering goods or services to Data Principals within India. This can happen if the Board intimates that monetary penalties have been imposed on the Data Fiduciary in two or more instances, and the Board advises the blocking in the interests of the general public. Every intermediary that receives such a direction must comply with it.

At the bottom of the chat panel, there are icons for "Save to note", "Like", and "Share".

Studio Panel: The right panel is the Studio, which offers various tools to interact with the content. It includes a section for "Create an Audio Overview in:" with a list of languages: हिन्दी, बांग्ला, गुजराती, ಕನ್ನಡ, മലയാളം, मराठी, ਪੰਜਾਬੀ, தமிழ், తెలుగు. Below this, there are buttons for "Audio Overview", "Video Overview", "Mind Map", "Reports", "Flashcards", and "Quiz". At the bottom, there are two featured items: "Data Protection Quiz" (1 source · 1m ago) and "Demystifying the Digital Personal..." (Key Terms Glossary · 2 sources · 6m ago).

AI TOOL –GOOGLE NOTEBOOKLM

notebooklm.google.com

Add Manually Data sources – PDF file or webpage or any link

Tools

1. *Audio – Create an audio in 9 different languages from the sources*
2. *Video – Generate a note from the source video link*
3. *Podcast*
4. *Mind mapping – generate tree diagrams from the source*
5. *Quiz game – generate a quiz from the source*
6. *Create Report – Option to generate notes in customized formats*

AI TOOL –GOOGLE NOTEBOOKLM

notebooklm.google.com

1. *Prepare podcast on section 54 of Income Tax Act*
2. *Prepare notes the video -
https://www.youtube.com/watch?v=kf86OHxN2_I*
3. *Prepare notes of agreement/deed of your client*
4. *Prepare Study notes on section 143*
5. *Prepare Tree diagram of income from house property*
6. *Prepare quiz on section 2(24)*

AI TOOL –GEMINI –gemini.google.com

Prompt

@google calendar set the reminder for Indian income tax tds payment 3 days before due date for next 3 months at 10am

Summary of unread mails

@Gmail summary of all the mails for last 1 months date wise

AI TOOL – DANTE – app.dante-ai.com

app.dante-ai.com

Limited Offers Upgrade & Save →

Dante <

+ Create New

AI Chatbots ▾

New AI Voice Agents ▾

Personal Workspace ▾ + Invite

Free Upgrade 1/1

Manage AI Chatbots

New AI Chatbot

Tax Advisor ⚡

0 Flagged messages

0 Active integrations

0 AI Voice Agents connected

Edit AI Chatbot ✎

Share AI Chatbot ➦

AI TOOL – DANTE – app.dante-ai.com

1. Prepare customised CHATBOT
2. Purpose – Train Your Team
3. Purpose – Reply to Query of Clients

Process

1. *You have to give the Source Document for the Chatbot*
2. *Connect the AI Trainer with Webpage or WhatsApp*

PRECAUTIONS –AI IN FINANCE

- 1. Use AI as a Support Tool, Not Final Answer*
- 2. Confidentiality & Client Data – Digital Personal Data Protection Act –DPDPA, 2023*
- 3. Writing Prompts & Reviewing Output before using*
- 4. Approvals & Professional Check – IF Staff is Using*
- 5. Documentation & Transparency – AI Used and Sources*

✨ Thank You for Your Time & Attention! ✨



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